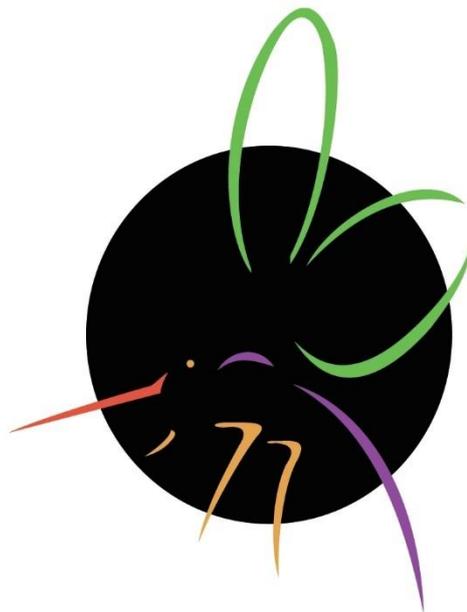


Hexham Bowling Club

Co-operative Limited



HEXHAM BOWLING CLUB

1 April 2019– 31 March 2020

**Hexham Bowling Club
Co-operative Limited**

ABN 51 951 016 993

BOARD OF DIRECTORS

2019-2020

CHAIRMAN

Leslie Carter

DEPUTY CHAIRMAN

Alfred Smith

DIRECTORS

John Appleby

Michelle McMichael

Alan Mitchell

Harry Lee

Michael Cummings

GENERAL MANAGER

Jennifer Crowe

AUDITORS

Cutcher & Neale

HEXHAM BOWLING CLUB CO-OPERATIVE LIMITED

ABN 51 951 016 993

NOTICE OF 2020 ANNUAL GENERAL MEETING

NOTICE is hereby given that the Annual General Meeting of Hexham Bowling Club Co-operative Limited (the 'Club') will be held at the Club's premises at 290 Maitland Road, Hexham, NSW 2322 on **Sunday, 30 August 2020 commencing at 9:30am**.

The Business of the Annual General Meeting will be as follows:

1. To confirm the Minutes of the previous Annual General Meeting.
2. To receive from the Board, Auditors or any officers of the Club, reports upon the transactions of the Club for the financial year ended 31 March 2020 in accordance with the Co-operatives National Law including the financial report, directors' report and auditor's report.
3. To declare the election of Directors to hold office in accordance with the Club's Rules.
4. To determine the remuneration of Auditors.
Note: In previous years, members have confirmed that the Board will determine the Auditor's remuneration.
5. To transact such business of which notice has been given to members in accordance with the Club's Rules:
 - (a) To consider and if thought fit, pass the Ordinary Resolutions contained in the accompanying 'Notice of Ordinary Resolutions'.
 - (b) Recommendations for the Board's consideration.

Notes: The Club has opted to distribute its Annual Reports (in concise report form) by making them available electronically unless you request that a hard (printed) copy be sent to you. The Annual Report (in concise report form) is available for members to access and download from the Club's website at www.hexhambowlingclub.com.au/reports. You may elect to receive, free of charge, a hard copy of the Annual Report (in concise report or 'full' report form) by contacting the Club's office (either in person or telephone 4964 8079). If you have not received a hard copy of the Annual Report with this Notice and would like to receive a hard copy (free of charge) please contact the Club's office. The Annual Report is also available for inspection at the Club's office.

Please submit any questions regarding the Club's financial statements to the General Manager not less than seven days before the Meeting to allow time for the Club and its Auditor to give a suitably researched response.

The Registered Clubs Act 1976 prohibits proxy voting at any General Meeting (including the Annual General Meeting) and at any election of the Board of Directors.

By order of the Board of Directors

Jennie Crowe
General Manager
10 June 2020

NOTICE OF ORDINARY RESOLUTIONS

Notice is hereby given that at the Annual General Meeting of Hexham Bowling Club Co-operative Limited ('the Club') to be held on Sunday 30 August 2020 commencing at 9:30am in the Club's premises at 290 Old Maitland Road, Hexham NSW 2322, members will be asked to consider and if thought fit, pass the following resolutions which are proposed as Ordinary Resolutions:

First Ordinary Resolution

That pursuant to the Registered Clubs Act 1976 the members approve the payment of the following honoraria to each position holder listed below in respect of their services rendered as members of the Board or of a committee since the Club's previous Annual General Meeting, subject to the honorarium being reduced in proportion to the period since the previous Annual General Meeting during which any recipient did not hold that position:

- Chairman – \$5,000;
- Vice Chairman and Ordinary Directors (x6) – \$3,000 each;
- Games Organiser – \$3,000;
- Assistant Games Organisers (x2) – \$1,000 each;
- Returning Officers (x2) – \$250 each.

Explanatory Note to First Ordinary Resolution

Under the Registered Clubs Act the Club is required to obtain members' approval before paying an honorarium to any person in respect of his or her services as a member of the Board or of any committee. The purpose of this ordinary resolution is to approve the payment of honoraria to the above recipients for services rendered since the Club's previous Annual General Meeting, subject to the honorarium being reduced in proportion to the period since the previous Annual General Meeting during which any recipient did not hold that position. For example, if a member was a director for half of the period since the previous Annual General Meeting then he or she would only be entitled to half of the approved honorarium.

Second Ordinary Resolution

That pursuant to the Registered Clubs Act 1976, the members approve and agree to expenditure not exceeding \$15,000 (excluding GST) by the Club until the next Annual General Meeting for the following activities of directors (paragraphs (a) to (f)) and the professional development and education of directors (paragraphs (g) to (k)), and the members acknowledge the following benefits are not available to members generally but only to directors and other members of the Club who are involved in the following activities:

- (a) the reasonable cost of a meal and beverage for each director and committee member during, immediately before or immediately after a Board or committee meeting on the day of that meeting when that meeting corresponds with a normal meal time;
- (b) reasonable expenses incurred by directors in travelling to and from Board or committee meetings, provided the expenses incurred are approved by the Board before payment is made on production of invoices, receipts or other proper documentary evidence of that expenditure;
- (c) reasonable expenses incurred by directors in relation to Club-related activities including entertainment of special guests of the Club and other promotional activities performed by directors, provided the expenses incurred are approved by the Board before payment is made on production of invoices, receipts or other proper documentary evidence of that expenditure;
- (d) the provision of apparel (for example, Club blazer, tie, shirt or blouse, and trousers or skirt) for each newly elected director and the replacement of apparel for existing directors as required, for the use of directors when representing the Club;
- (e) the provision of donations, grants, facilities and services as approved by the Board to subsidiary clubs and charitable organisations;
- (f) the reasonable cost of directors, officers and their respective partners attending an annual dinner including meals and beverages;
- (g) the reasonable cost of directors and their partners attending industry-related meetings including the ClubsNSW Annual General Meeting and Club Managers' Association Australia Annual General Meeting and activities directly associated with those meetings;
- (h) the reasonable cost of directors and employees approved by the Board attending seminars, lectures, trade displays, organised study tours, fact-finding tours and other similar events, provided those attendances are approved by the Board as being necessary or desirable for the benefit of the Club;
- (i) the reasonable cost of directors and their partners, where appropriate, attending other registered clubs, hospitality and gaming venues for the purpose of viewing and assessing their facilities and methods of operation, provided those attendances are approved by the Board as being necessary or desirable for the benefit of the Club;
- (j) the reasonable cost of providing directors with club industry specific training including required training under the Registered Clubs Regulation 2015;
- (k) the reasonable cost of providing directors with membership of the NSW Club Directors Institute.

Explanatory Note to Second Ordinary Resolution

Under the Registered Clubs Act the Club is required to offer benefits equally to all members unless the members pass a resolution to approve different benefits for certain members. The purpose of this Ordinary Resolution is to have members approve the Club's expenditure not exceeding \$15,000 (excluding GST) until the next Annual General Meeting for Club-related activities of directors and the professional education and development of directors. In particular, the purpose of the Club's expenditure on the professional development and education of directors and other members (paragraphs (g) to (k) above) is to help the Board keep up-to-date with current trends and developments that could affect how the Club conducts its business in the future. In certain instances, members of the Club other than the directors would also receive the benefits specified in this Ordinary Resolution.

Paragraph (j) includes required training for directors under the Registered Clubs Regulation. The Regulation defines required training as:

- (a) the courses entitled "Director Foundation and Management Collaboration" and "Finance for Club Boards" conducted by or on behalf of Clubs NSW; or
- (b) the units of competency entitled "Implement Board member responsibilities-BSBGOV401", "Work within organisational structure-BSBGOV402" and "Analyse financial reports and budgets-BSBGOV403" conducted by an NVR registered training organisation (within the meaning of the National Vocational Education and Training Regulator Act 2011 of the Commonwealth) or any units of competency that supersede and are equivalent to those units.

In certain instances members of the Club other than the Directors would also receive the benefits specified in the resolution. The Club's expenditure on directors' benefits will be recorded in the Club's accounts.

Notes to Members: To be passed each Ordinary Resolution must be carried by a majority of members being entitled to vote and who are present and voting at the Meeting.

Chairman's Annual Report 2020

Les Carter - Chairman

I hereby present my sixth Chairman's Annual Report for this great club.

As your club reaches its sixtieth year of operation since its formation back in 1960 it is really amazing to think of the growth that has taken place over that time and the remarkable service the club has provided not only for the immediate community of Hexham but to the much wider community that it services now. The founding fathers and all subsequent officers and staff of this club should all take great pride in what has been achieved over those 60 years. Who would have thought 60 years ago that it would be able to boast a membership of 7000 members? But that is what we now have on our register.

As for this year 2019/2020 from the outset it must be realised that the effects of the corona virus has had a profound impact upon the club and hospitality industry across the nation and your club is no exception to the rule. It has resulted in a dramatic turnaround in trade over recent months with the limitations placed upon us and other venues across Australia. The forced closure of the club in March/April resulted in the laying off of staff, the discontinuance of any trade and the cessation of all of regular functions. With that in mind it is comforting to know that it will not mean the end of the club. This is due basically to our sound financial position which will see us ride out this nationwide downturn across the economy.

2019/20 has been a difficult year for the Board and Management alike as we continue to make every effort to enhance your club and its financial future and stability. I can assure members that it has been quite exhaustive as we search for alternative income streams apart from the obvious poker machine and bar trade which have held us in good stead over the past decades. This is becoming much more evident in the very difficult economic times that we are currently experiencing and that are ahead for the foreseeable future.

Financially we remain debt free – apart from the usual ongoing trade expenses. As I have said before over past years that many other clubs in our region would love to be in a similar position. We have, at present, no plans for major or large scale capital expenditure which would perhaps entail going into debt so I expect this position to remain for the immediate future. In looking at our Financials it must be stressed that the profit is the crucial figure at which we should focussing before taking into account depreciation. This figure for the year of **\$358,000-00** is quite outstanding.

Whilst trade has generally been quite strong depreciation of property and our assets and the ongoing waste water expenditure are the major factors in keeping us very wary of our financial position. Certain areas of our trade have shown a pleasing increase and in particular I refer to our cafeteria and our functions as well as our bar and gaming areas. It should also be noted that the foresight in placing the solar panels on our roof space is beginning to show fruition with our power expenses being reduced somewhat. Water usage has been reduced mainly through necessity with restrictions placed upon all of our community as a result of drought conditions. Despite this I must say that our two greens do look a picture at present.

The facilities of your club are becoming more widely recognised with many corporate organisations using them for various functions including presentations, training seminars and celebrations. Along with our drive to attract wedding receptions we continue to anticipate further growth in the functions area.

Organisations such as Newcastle District Bowling Association and Thornton Soccer Club have held major presentation functions here and have spoken highly of the quality of the catering supplied and of the comfort of the venue. We can expect more of these functions – all of which enhance the reputation of Hexham BC. With more functions comes more financial gain.

On a community front we have joined forces with State Emergency Service in becoming an evacuation centre in times of natural disaster such as fire, flood, earthquake etc with local residents now all aware of our open door in such times.

Despite the general uncertainty surrounding our economy I feel certain that under our present management your club will continue to provide the community with the services that the membership enjoys and that its reputation will continue to be enhanced.

In closing it would be remiss of me to not recognise the efforts of our management team and staff – and that includes Ricky and Lily and their fabulous team in the bistro during the past twelve months. Our General Manager, Jennie, and her team make this club what it is today and I sincerely thank them. Also, I must give a big expression of gratitude to my fellow directors for their time and input into ensuring this ship stays on course.

Sympathy

On behalf of the Board of Directors, I extend our sympathy to the family and friends of our members who passed away in the last twelve months. To those who are currently ill, we wish you a speedy recovery and good health

Les Carter Chairman

Footnote

It would be most remiss to not mention the work carried out by the staff, those of whom remained on duty during the shut-down period of the Corona Virus outbreak. To say the very least all were nothing short of magnificent. Every one of them performed so many maintenance tasks around the club including painting, scrubbing chairs and tables, carpentry work, tiling and so many other small but necessary tasks including assistance on the greens and gardens. They are all to be highly commended. We are indeed fortunate to have a staff such as ours.

IN REMEMBRANCE

Reginald Higgins	Sidney Osbourne	Morris Clohessy	Betty Benn
Joyce Lambert	Judith Soper	Brian Butt	Margaret Rinkin
Gloria Scully	Beryl Yule	Merle Morris	Douglas Graves
Bruce Henderson	Rosemary Jackson		

General Manager's Report

This has been a good year financially; with an Operating Profit of \$358K compared to last years' Operating Profit of \$394K, before depreciation and we still remain debt free.

Well, we sure didn't see a Pandemic in our Strategic Planning. Closing the Club for such a long period time was both a problem and a blessing. Why a problem? Next to no income other than Government stimulus and JobKeeper payments, whilst still having to make payments to various creditors for services rendered. I did negotiate putting some of the big ones on hold, TAB, KENO, IGT, Gaming Tax, Payroll Tax, WWT Plant only pumped once per week instead of 7 days and they will restart as we re-open.

We were also impacted by the January to February period with less travellers due to the bush fires that ravaged the state.

Blessing? It has given us time to update the Bistro, Club and the Club Car-park and exterior areas. I would like to thank all of the Staff who have performed duties way outside of their normal duties: Painting, scrubbing, tiling, and so much more... I couldn't praise them enough for the efforts they have put in. It has been a great team effort. At no other time would we have been able to shut down the Bistro to make the changes due to the high demand 7 days per week.

The Function rooms on the 2nd floor has many bookings going forward including our wedding receptions for a fixed fee. All three packages include food, drinks, room hire, table/room decorations as part of the price. We will also be still using this area for meetings, conferences, workshops, Wakes, and so much more.

The Riverside Bistro remains an iconic part of Hexham Bowling Club and I thank Ricky, Lilli and their Staff for their efforts and hope we can maintain our positive working relationship moving forward into the future.

I would like to thank our members for your support over the past 12 months. A Club cannot survive without Patrons. Our objective is to provide you the Member with happy friendly service and a well-presented Club, which is always a work in progress.

We strive to keep you informed about promotions, shows and entertainment via our new monthly inhouse Newsletter, as well as Facebook and the 2 club Websites. www.hexhambowlingclub.com.au and www.hexhamevents.com.au Your input is welcome on items you would like to be kept up to date with.

Finally, I would like once again to thank the Board of Management and the entire Hexham team for your efforts over the past 12 months and look forward to us all working together to make Hexham our members destination for entertainment into the future.

Jennie Crowe
General Manager



HEXHAM BOWLING CLUB

PROUDLY SPONSORING OUR COMMUNITY

Hexham Bowling Club has always been a Community-based club and is proud to be able to financially support a host of mainly not-for-profit organisations, schools, amateur sporting and other interest groups over the years.

We are proud to record that the beneficiaries of the more than 35,000 that we have donated this year include:

- Buy a Bale for the farmers
- Miracle Babies Foundation JHH
- Hunter Youth Mentor Collaborative
- Shortland Public School
- Tarro Public School

Many service organisations also benefit from being able to hold their regular meetings at the Club for a minimal fee:

Transport Awareness
Hunter Scale Modelling Club
Rebel flying Group
Baseball Umpires
Raymond Terrace 4WD
Country Rugby League
Newcastle Water Polo
Hunter Model Club
Spinners & Weavers
Rotary
AFL
Beekeepers

Hexham Bowling Club – proudly supporting our Community!

Hexham Men's Bowling Club Report 2019/2020

It is with pleasure that I present this 2019/2020 Annual Report for the Hexham Men's Bowling club.

This year we entered 2 teams in the District Saturday Pennant Competition grade 6 and grade 7 and 1 team in grade 5 in the Midweek Pennants. After 3 rounds of pennants all bowls were cancelled due to the covid-19 pandemic and I'm sure all bowlers are waiting for the all clear so all bowls can resume.

The results for the 2019 Hexham Men's Bowling Club Championships are as follows.

	Winner's	Runner's Up
Major Singles	C Baldwin	M Cummings
Minor Singles	M Cummings	S Wells
Pairs	T Spiers, A Bentley	Craig Baldwin, C Baldwin
Triples	W Baldwin, B Gawn, R King	G Buckmaster, A Smith, S Ryan
Fours	W Baldwin, Craig Baldwin D Baldwin, C Baldwin	G Buckmaster, A Smith B Gawn, R King
Consistency	H Lee	P Battley

This year the Men's club organized for all bowlers to be given a new uniform. Shirt, Pants and hat. I would like to thank all of the sponsors Hunter Metal Market, Riverside Bistro, Hexham Bowling Club and Hexham Greys.

The Hexham Greys have had a great year with their Sunday morning gala which was well patronised throughout the year.

During daylight saving months the men's club run a twilight gala starting at 6.00pm. We need more players to keep this gala going, so come along and have a game. It's a great time to play bowls.

On 17th and 18th February the Bowling Arm Championships were hosted over 2 days by Maitland City, Beresfield and Hexham Bowling Clubs. What a site it was to see both of our greens full for the two days. Many of the players remarked how good the lunch was and how well organized Hexham was in running the event. I would like to thank all the Markers and Umpires, and everybody else who helped.

The schools' program, which was run by Les and his team once again proved to be a winner with the kid's. Congratulations to Les and his team.

If you missed out on the Annual Presentation Night you missed out on a wonderful night, so make sure you put your name down for this year.

I would like to thank Alf Smith and his assistants for overseeing all games, competitions and pennants, also I would like to thank secretary William Baldwin and all the bowls committee for their hard work and support throughout the year.

Thanks, must also go to the management and staff of the main club for their assistance throughout the year. Lastly, I would like to thank all bowlers and visitors who supported the galas and pennants throughout the year.

David Monk
President H.M.B.C.

Hexham Ladies Annual Secretary Report 2019-20

It is with pleasure I present the 58th Annual Report for Hexham Women's Bowling Club. The last couple of months, Due to the Covid-19 Pandemic has been a testing time for all of us, not just with bowls, but life in general. At the time of writing this report we are still adhering to the Covid-19 distancing rules, and no social bowls or competition bowls are allowed to be played. We all have to follow the rules to stay safe.

We are still a very small ladies club. Sadly, this year we lost Life Member Joyce Lambert. Our membership stands at eleven.

Our shield games were well supported. Winners of Shield games are as follows:

Peterson Shield: B. Weatherley, D. Andrews, M. Cummings

President Shield: J. Lumby, A. Swan, B. Gawn

Ripley Shield: B. Weatherley, Paula Au, M. Cummings

Leach Shield: Z. Sansom, C. Sansom, K. Monk, D. Andrews

N. Monk Shield: A. Cooper, K. Monk, D. Andrews

Our Club hosted the Newcastle District Senior Fours in February. Thanks to President Lorraine and Fay Wells for helping on the day and David Monk for umpiring.

Once again we combined with Mayfield West to form a Pennant Side in grade four. Our club was the home team this year. We were doing well at the time bowls were stopped running second in our section.

Lorraine, Anne and myself all represented our club at President Secretary Treasurers Day at Lemon Tree Passage.

This year we were happy to receive new club shirts and hats. Thanks to the Sponsorship from Men's Club, Club Limited, Ricky's Riverside Bistro, Hexham Greys and Hunter Metal Market. Very much appreciated.

In closing, I would like to thank President Lorraine Morton, Vice Presidents, Anne Swan and Jean Richardson, and Treasurer Dianne Andrews for all their support throughout the year, and Paula Au for running our Thursday Mixed Gala.

Thanks also to Greenkeeper Gavin for maintaining the greens, and Scott for the gourmet sandwiches.

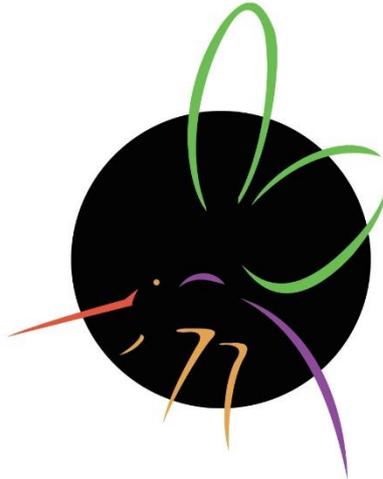
Thanks to our CEO Jennie Crowe who is always there to assist, and the Board of Management and staff for their support.

Lastly thanks to all our lady members, and the men who supported our bowls throughout the year.

Hope to see you on the green soon.

Kay Monk. Hon. Secretary Hexham WBC

Notes



HEXHAM BOWLING CLUB

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